



# Clinton County Soil & Water Conservation District

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## Minutes of the Board of Directors Meeting

The Board of Directors of the Clinton County Soil and Water Conservation District met for their monthly meeting on November 12th, 2024 at 8:00 a.m. at the Breese USDA Building.

Chairman, Tim Wesselmann, called the meeting to order at 8:05 a.m. Those present for the meeting were:

### Clinton County SWCD Directors:

Tim Wesselmann  
Cliff Schuette  
Clinton Michael  
Brent Kalmer

### Clinton County SWCD Staff:

Executive Director: Emily Gaddis  
Survey Aide: Ryan Vogt

### Clinton County SWCD Associate Director(s):

Absent from the meeting: Associate Director: Ken Knolhoff, Ray Krausz, Director Paul Hustedde  
Resource Conservationist: Sarah Mendoun  
NRCS District Conservationist: Gary Gaubatz

Clinton Michael made a motion to approve the minutes for September's and the October special session meeting and Cliff seconded the motion. Motion carried.

The Treasurer's reports and bills were reviewed. Brent Kalmer made a motion to approve financials, and Clinton Michael seconded the motion. Motion carried.

### NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT: NA

ADMINISTRATIVE ACTIVITIES REPORT: Gaddis went over the report and discussed the attached activities.

RESOURCE CONSERVATIONIST REPORT: The board reviewed the attached report

SURVEY AIDE REPORT: Vogt went over the report and discussed the attached activities.

### OLD BUSINESS:

1. NRI Contract: The contract was renewed with no change other than dates.
2. PFC Update: Mendoun is finalizing FY '23 PFC with Deborah Gray, Area 4 IDOA representative. There have been delays and cancellations of applicants due to timing and district capacity, staff turnover, and with roles being technical or administrative. The board and SWCD staff will collaborate to create a better process for completing PFC and managing the workflow with seasonal timelines in 2025. It was discussed that staff will cross train for this program starting in 2025 to guarantee successful program delivery.

### NEW BUSINESS

1. ISWCDEA Winter Training: Gaddis will not be able to attend the overnight meeting due to office coverage while Mendoun will attend with board approval after more information is available as to the status of PFC.
2. NACD Dues. Dues will be paid at the rate of \$101 which is the same as the last fiscal year of \$101 with a maximum donation of \$250.
3. AISWCD Dues: The board would like to learn more about the status of FY '25 funds and ED turnover. This agenda item will be further discussed in the next meeting with additional information after the fall veto session shedding light on the status of the yearly allocation for district operations.
4. Ag in Classroom MOU w/ deliverables: The board and staff discussed providing a yearly allocation of \$2,500 to the program and would like to co-teach or facilitate the soil and water modules.
5. 2025 Election of CCSWCD Board of Directors: Tim Wesselmann and Clinton Michael are concluding terms and are up for re-election. Newspaper notice for petition to run has been published and subsequent notices are scheduled. A board succession plan and recruitment of new directors and associate directors is being formulated and implemented by the board with updates scheduled for the next regular meeting.
6. Holiday Leave Schedule: The board opted to discuss a holiday leave schedule during the next meeting with office coverage determined for 11/29. New PTO requests will be discussed in the next regular meeting.
7. IDOA FY 23: Gaddis provided an update on the remaining FY'23 operation funds that must be spent by 12/31/24.

Schuette made a motion to adjourn the meeting at 10:02 a.m. and Brent Kalmer seconded the motion. Motion carried. The next Board meeting is scheduled for December 12th at 8:00 a.m. at the Breese USDA Service Center.

  
Brent Kalmer  
Brent Kalmer, Secretary