



## Clinton County Soil & Water Conservation District

1780 N 4<sup>th</sup> St Breese IL 62230 Phone 618-526-7815, Ext. 3

### Board of Directors Special Session Meeting

The Board of Directors of the Clinton County Soil and Water Conservation District met for a special session meeting on October 28th, 2024 at 8:00 a.m. at the Breese USDA Building.

Chairman, Tim Wesselmann, called the meeting to order at 8:03 a.m. Those present for the meeting were:

#### Clinton County SWCD Directors:

Tim Wesselmann  
Cliff Schuette  
Paul Hustedde  
Clinton Michael  
Brent Kalmer

#### Clinton County SWCD Staff:

Executive Director: Emily Gaddis  
Survey Aide: Ryan Vogt  
Resource Conservationist: Sarah Mendoun

#### Clinton County SWCD Associate Director(s):

Absent from the meeting: Associate Director: Ken Knolhoff, Ray Krausz, NRCS District Conservationist: Gary Gaubatz

#### OLD BUSINESS:

1. Revised NRI Contract: Gaddis provided an update that the Clinton County Board of Zoning and Clinton County Soil and Water Conservation District are revising the annual contract to include letters and full reports to fulfill requirements of the Soil and Water Act and streamline the NRI process. No additional fees will be requested as the NRI letter or full report decision tool will eliminate the creation of work product that was beyond the scope of what is required to fulfill legal and contractual obligations. Staff will monitor any additional zoning requests that create additional workload beyond the 2025 contract for future years.

#### NEW BUSINESS

1. **CRP, CREP, NRCS Admin Agreement:** CREP contract was renewed. CRP was not renewed. NRCS Admin Agreement will be pursued at a later date if and when staff and the board of directors deem appropriate given training levels and workload as this agreement can be entered into at a later date. Board deemed no motion necessary as these contracts are normal business.
2. PFC-10 FY '23, FY '24: The board approved all applications with Cliff Schuette abstaining from the vote. All other members voted with ayes. Motion passed.
3. GTSB CD Funds withdrawal for drill purchase: Gaddis provided an update that the new drill would not be available until at least February of 2025 and there was no need to withdraw funds at present. The smaller CDs of \$10k-\$15k will be maturing in January and February with those CDs being better candidates for withdrawal.
4. ICC: The Internal Controls Checklist was signed by the board chairman and will be submitted to IDOA by 11/1 deadline.
5. FMP: Gaddis provided an update that the FMP is in progress with the contracted accounting firm and has been assured it will be complete by 11/1 for submission to IDOA for the deadline.
6. 4-5-9 Compressed Schedule: Staff provided an update that the Resource Conservationist and Survey Aide would like to start a compressed schedule of 8 days @ 9 hours (7am-4:30pm) 1 day @ 7 hours and 1 day off to complete the 80-hour work week. All FSA staff are on the same compressed schedule. SWCD staff

start on PP-24 for Ryan Vogt and PP-25 for Sarah Mendoun after returning from leave.

Brent Kalmer made a motion to adjourn the meeting at 9:27 a.m. and Tim Wesselmann seconded the motion. Motion carried. The next Board meeting is scheduled for November 12th at 8:00 a.m. at the Breese USDA Service Center.

Signed by:

*Brent Kalmer*

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**Brent Kalmer, Secretary**