



Clinton County Soil & Water Conservation District

1780 N 4th St Breese IL 62230 Phone 618-526-7815, Ext. 3

Minutes of the Board of Directors Meeting

The Board of Directors of the Clinton County Soil and Water Conservation District met for their monthly meeting on August 13th, 2024 at 8:00 a.m. at the Breese USDA Building.

Chairman, Tim Wesselmann, called the meeting to order at 8:01 a.m. Those present for the meeting were:

Clinton County SWCD Associate Director(s):

Clinton County SWCD Directors:

Tim Wesselmann
Cliff Schuette
Paul Hustedde
Clinton Michael
Brent Kalmer

Clinton County SWCD Staff:

Executive Director: Emily Gaddis
Survey Aide: NA
Resource Conservationist: Sarah Mendoun

Absent from the meeting: Associate Director: Ken Knolhoff, Ray Krausz
NRCS District Conservationist: Gary Gaubatz

Paul Hustedde made a motion to approve the minutes for July's meeting and June's meeting and Brent Kalmer seconded the motion. Motion carried.

The Treasurer's reports and bills were reviewed. Cliff Schuette made a motion to approve the financials and Brent Kalmer seconded the motion. Motion carried.

NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT: Gaubatz went over the report and discussed the attached activities.

ADMINISTRATIVE ACTIVITIES REPORT: Gaddis went over the report and discussed the attached activities.

RESOURCE CONSERVATIONIST REPORT: Mendoun went over the report and discussed the attached activities.

SURVEY AIDE REPORT: NA

OLD BUSINESS:

1. Partners for Conservation Cost-Share Program Update-Mendoun and Gaddis provided an update on cost share allocations and projects that have funds allocated. The board reviewed the estimates and allocations with the existing funds. Clinton Michael made a motion to approve funds for the proposed PFC projects and Brent Kalmer seconded the motion. Motion passed.
2. Drill purchase-Gaddis provided an update that the current 15' drill can be used until the new drill arrives with a projected date of February 2025.
3. T-shirt/promos-Gaddis provided an update that there are many new types of promos being distributed at events and the office will be doing an inventory of the most popular types prior to ordering or securing

estimates for promotional items.

NEW BUSINESS

1. NRI Contract 2025-postponed to next meeting due to lack of time
2. Fall Fish Sale 10/17 @12pm-Gaddis provided an update that the fish sale date and time is confirmed.
3. POS-Square \$812-Gaddis and Mendoun proposed transitioning from manual invoicing to sales software. They described the benefits of an integrated POS system for District products, services and record keeping. The cost is hardware and there will not likely be a need for additional internet. Cliff Schuette made a motion to approve funds for the POS system and Clinton Michael seconded the motion. Motion passed.
4. Annual Employment Contracts (9/1/24-8/31/25)-Gaddis distributed annual employment contracts for Sarah Mendoun, Ryan Vogt, and Emily Gaddis. Clinton Michael made a motion to approve staff contracts for 9/1/24-8/31/25 and Cliff Schuette seconded the motion. Motion passed.
5. FY 25 Budget (DRAFT)- postponed to next meeting due to lack of time
6. FY Annual Plan of Work (DRAFT)- postponed to next meeting due to lack of time

Kalmer made a motion to adjourn the meeting at 9:21 a.m. and Clinton Michael seconded the motion. Motion carried. The next Board meeting is scheduled for September 10th at 8:00 a.m. at the Breese USDA Service Center.


Brent Kalmer, Secretary