



Clinton County Soil & Water Conservation District

1780 N 4th St Breese IL 62230 Phone 618-526-7815, Ext. 3

Minutes of the Board of Directors Meeting August 12th, 2025

The Board of Directors of the Clinton County Soil and Water Conservation District met for their monthly meeting on August 12th, 2025 at 8:00 a.m. at the Breese USDA Building. Chairman, Tim Wesselmann, called the meeting to order at 8:01 a.m. Those present for the meeting were:

Clinton County SWCD Directors:

Tim Wesselmann
Cliff Schuette
Brent Kalmer
Clinton Michael

Clinton County SWCD Staff:

Executive Director: Emily Gaddis
Resource Conservationist: Ryan Vogt

Associate Directors:

Ken Knolhoff

NRCS Staff:

Soil Conservationist: Landen Harris
District Conservationist: Gary Gaubatz

Absent from the meeting: Directors: Paul Hustedde, Associate Directors: Ray Krausz

Brent Kalmer made a motion to approve the minutes for July's meeting and Cliff Schuette seconded the motion. Motion carried.

The Treasurer's reports, bills, and timesheets were reviewed. Liability Insurance \$1,135.00 and AISWCD Dues \$1,99.48 were reviewed for payment. Cliff Schuette made a motion to approve the financials and pay the bills and Clinton Michael seconded the motion. Motion carried.

NATURAL RESOURCES CONSERVATION SERVICE (NRCS) REPORT: Harris and Gaubatz provided an update.

ADMINISTRATIVE ACTIVITIES REPORT: Gaddis went over the report and discussed the attached activities.

RESOURCE CONSERVATIONIST REPORT: Vogt went over the report and discussed the attached activities.

SURVEY AIDE REPORT: NA

OLD BUSINESS: NA

1. Grants: SA, NFC, NACD TA 24: Gaddis provided an update on reports submitted.
2. Equipment-fabric machine, 6' drill, 15' drill: Due to few CRP programs there does not seem to be a need to repair the fabric plow at this time.
3. Native plant and tree sale (spring): Staff are preparing for a native plant and tree sale.

4. New CD Investments: 3,6,9, 12-month increment = \$20k each substituted for (5 month 4.05% and 9 – month 4.00% with \$40k each. Cliff Schuette made a motion to approve \$40k in 50month and \$40 in 9 month and Clinton Michael seconded the motion.

NEW BUSINESS

1. Fall Fish Sale (10/15 8am) Pricing and Staffing: Costs for fish were raised by the supplier cost. Brent Kalmer made a motion to approve the new pricing and Clinton Michael seconded the motion. U of I Extension will assist with future fish sales and potentially co-host a pond management field day and workshop next spring.
2. Excess vacation hours for FY25 payout/mileage cost adjustment: As per policy, excess vacation hours are use it or lose it with staff requesting payment of excess hours. Brent Kalmer made a motion to approve excess hours payout and Cliff Schuette seconded the motion.
3. PFC funds approval: Staff recommended replacing #501 and #507 with #508 and #510 and approve #479. Clinton Michael made a motion to approve the suggested replacements and approved #479 with Cliff Schuette abstaining and Brent Kalmer seconding the motion.
4. FY '26 APO: Staff presented the FY 26 APO. The board reviewed the assigned duties and Clinton Michael made a motion to approve and Cliff Schuette seconded the motion.
5. RC Verification: Signed by Chairman for submission to IDOA
6. Equipment Purchase Form: Signed by Chairman for submission to IDOA
7. IDOA Quarterly Report: Staff provided a copy of the latest report for review
8. Workforce Staffing Analysis and Grant Budget/Financial Projections: Staff provided an update through the workforce staffing analysis that a new AC position is necessary due to moving out of state. The board discussed working interviews during a probationary period with a tentative special session 8/26. The AC job posting was approved with Cliff Schuette making a motion and Clinton Michael seconded the motion.
9. Annual Budget IDOA, FY'25 Revision: Staff provided a copy of the revision with the revised budget due to funding cut. Cliff Schuette made a motion to approve the revision, and Clinton Michale seconded the budget and revision to FY 25.
10. Bank Signature Update-LUC #13: Board Chairman and signature was added.
11. Employee Contracts: The board reviewed the 25-26 employment contracts. Cliff Schuette made a motion to approve, and Brent Kalmer seconded the motion.

Cliff Schuette made a motion to adjourn the meeting at 9:49 a.m. and Brent Kalmer seconded the motion. Motion carried. The next Board meeting is scheduled for September 9th at 8:00 a.m. at the Breese USDA Service Center.

Brent Kalmer
Brent Kalmer, Secretary